

NADD HEALTH DISPARITIES TASK FORCE:  
CONFERENCE PLANNING GROUP MEETING  
October 1, 2009 (via conference call)  
4:00-5:00 PM (EST)  
MEETING FACILITATOR: JAMES HERBERT WILLIAMS

Summary of the Meeting (via conference call)

Present: Bruce Friedman, Alberto Godenzi, Wynne Korr, Flavio Marsiglia, Gail Steketee, James Herbert Williams, Joan Zlotnik and Vitali Chamov.

Absent: Larry Ortiz, Barbara Shank and Eddie Uehara.

The following item was on the agenda of the meeting:

1. Planning and timeline of NADD Health Disparities Conference

James Herbert Williams welcomed all participating members of the conference planning group and initiated discussion. The following topics were brought up and discussed: feasibility of having a conference, scope of work, next steps, resources, support, goal, key people to invite, focus, approach, interdisciplinary nature, budget, research and curriculum, timeframe, size and nature of the conference, developing a draft of Concept paper for R13 funding, staff support and selection of the host School.

After prolonged discussion, members of the conference planning group opted for the small size option of the conference (150-200 participants) and agreed on the following outcomes of the conversation and agreed to work on the following next steps:

- To identify possible authors of Concept paper
- To develop a draft (1 page) of Concept paper and present it at the APM NADD Meeting
- To identify potential Deans as sponsors
- To seek multiple funders
- To set tentative timeline, considering Winter 2010 and January 2011 SSWR Conference in Tampa, FL

Albert and Joan agreed to circulate / exchange some concept paper templates from similar type conferences in the past.

End of call.